

The Minutes of the First IQAC Meeting (for the year 2020-21) held on 13 November, 2020 at 3.00 PM

Members present

1. Dr. Niranjana N Chiplunkar-Chairman
2. Dr. Shrinivasa Rao B R
3. Dr. I R Mithanthaya (Online)
4. Mr. Yogeesh Hegde
5. Dr. Sudhakar Shetty
6. Dr. Subrahmanya Bhat K — Director
7. Mrs. Radha Prabhu
8. Dr. Arun Kumar Bhat
9. Dr. Venugopal P S
10. Dr. Srinath Shetty
11. Dr. Vidya S M
12. Mr. Sonal Shashikanth
13. Dr. Sridevi Saralaya(Online)

Mr. Anil Kumar Prabhu, Dr. Jnaneshwara Pai and Dr. Ajith Hebbale could not attend the meeting due to personal reasons.

IQAC-Agenda

1. To confirm the minutes of last IQAC meeting held on 14 March 2020
2. To discuss the Action taken report on the IQAC meeting held on 14 March 2020
3. Discussion on Preparedness of Departments for NBA Reaccreditation

4. Discussion on Annual Report of Departments
5. Discussion on Academic Calendar for the year 2020-21
6. Any other matter with the permission of the chair

Minutes of the Meeting

The Chairman welcomed the members for the meeting. In the opening remarks he shared following information with the members:

- Academic progress and the decisions taken during the covid-19 pandemic
- Preparedness of the Institute towards the reopening for lab sessions, starting from 17 November 2020
- The Institute was awarded with the QS-I GAUGE, E-lead certificate for the initiatives during the lockdown period
- Graduation Day ceremony was held on 31 October 2020

1. Members confirmed the Minutes of last IQAC meeting held on 14 March 2020.

2. The coordinator presented the Action Taken Report on the proceedings of IQAC meeting held on 14 March 2020

The chairman shared the information about the process that is decided to follow for the online purchase of items both from within India and outside.

Discussion on method to calculate the CO attainment for the SEE of the even semester of 2019-2020

The Coordinator presented the method that can be used for the CO attainment calculations. It was unanimously decided that the same will be followed by all the Departments to calculate the CO attainment for the even semester of 2019-2020.

Dr. Shrinivasa Rao B R suggested that results after supplementary examinations can be taken into account for the CO attainment calculations as per the guidelines from VTU.

Due to Covid 19 pandemic, semester end exams for II, IV and VI semester were not conducted. Semester end exams for VIII semester were conducted, however, students were given an option to answer any five questions irrespective of the unit as per the University guidelines (open choice). Hence, SEE marks data for lower semesters are not available for calculation of CO attainment through SEE. The data available for VIII semester may not be appropriate to calculate CO attainment as the questions for some of the COs were not attempted by the students. Hence,, an alternative method as explained below has been recommended for the calculation of CO attainment through SEE in the even semester of 2019-2020. Since CIE was completed for all even semesters in the online mode, calculation of attainment through CIE will remain the same.

SEE component of all Even Semester courses

Using the result sheet (after makeup and supplementary) issued by the office of the Controller of Examinations, the marks out of 50 under SEE column of relevant courses shall be considered. Of the total students in the said column, calculate the

number of students scoring 30 and above out of 50 (attainment benchmark 60%). The percentage attainment is calculated as percentage of students who have attained this benchmark score out of the total students listed.

For core courses: All students should be considered listed under SEE marks column.

For program elective courses: Consider only those students who have registered for the elective under consideration. [Note: In the result sheet, under an elective group result of all students is listed irrespective of their elective course.]

For Open elective courses: There is no exclusive result sheet issued for each open elective course. Also open elective courses have students across different engineering departments. Hence, the result sheet in the form of excel sheet collected from each department after evaluation of the answer sheet (Online SEE) is to be used for the calculation of CO attainment. But, note that the method remains the same as explained above.

3. Discussion on Preparedness of Departments for NBA Reaccreditation

The Principal had given information about the compliance report to be submitted by various Departments to the NBA for reaccreditation for 3 years. It is informed that, the Departments are in the process of preparing the report. The reports are to be completed by 15 December 2020. Sample compliance report of two Departments were presented for discussion.

Dr. Shridevi Saralaya informed that the data to be shown are to be supported by appropriate proof during the reaccreditation visit.

The MCA Program Vision, Mission, PEOs, POs, COs and PSOs has been approved.

4. Discussion on Annual Report of departments

- The Coordinator presented Annual Reports of all the Departments containing Result analysis, CO - PO analysis and Feedback analysis of all stakeholders for approval. The members felt that Parents feedback also must be collected by the Departments.
- The Chairman informed the members that the preparation of the AQAR for the year 2019-2020 has already started. He also informed that it was decided to retain the same faculty for report preparation and submission except for two criteria. Circular (Ref. No. NMAMIT/NC/2020/C1R-855) was issued on 03 November.2020 in this regard.
- Chairman suggested to prepare the AQAR report by 31 December 2020, so that in the next IQAC meeting it can be discussed and approved for submission.

5. Discussion on Academic Calendar for the year 2020-21

Last working day of the odd semester is yet to be decided as per the guidelines from VTU.

6. Any other matter with the permission of the Chair

The student member of the IQAC, Mr. Sonal Shashikanth expressed the advantages and challenges of online classes. He opined that absence of physical expressions of the teacher is a barrier for some students for effective learning.

Time duration given for copying of questions during online exam was also an issue for some students due to varied speed of writing and varied length of the question papers. It was also mentioned that a good number of students are in favor of writing MSE-II of the odd semester in online mode.

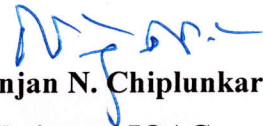
Dr. I R Mithanthaya mentioned that the time required to solve problems is not adequate in online classes.

It was informed by the Principal that utmost care is being taken to minimize the risk of Covid-19 spread during the lab sessions starting from 17 November 2020.

The meeting ended with thanks to the Chair and members of IQAC by the Coordinator.



Dr. Subrahmanya Bhat K
Director-IQAC



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